GGAA 2022 In-person Digital (E-Poster) Information

Digital poster presentations (E-posters) are like traditional posters, <u>but they are not printed</u>. They are presented on a 55" LCD touchscreen TV in the landscape position (widescreen 16:9).

- **You do NOT need to bring a printed poster with you.**
- **You must submit a PDF of your poster in advance by Friday, May 13. (See submission link below.)**
- The organizers will PRE-LOAD all Poster PDFs for access during the assigned poster session.
- **If you miss the deadline, your poster will <u>not</u> be available for viewing during the conference.**
- Also save your poster file to a USB (thumb) drive and bring it with you the day of your presentation.
- A volunteer will be available to help call up your poster file at the time of your presentation.

Digital (E-Poster) Design and Formatting Specifications
- A well-constructed poster is self-explanatory, achieving both coverage and clarity.
- Your e-poster should consist of <u>one slide</u>.

<mark>Carefully review the Poster Design and Formatting Specifications section of [this document](#).</mark>

How to Set Slide Size
In PowerPoint, open the "Design" tab on the ribbon menu and choose "Slide Size". **Select "Widescreen 16:9"** to configure the widescreen aspect ratio manually.

Here are two additional poster templates you may find helpful. *You are not required to use them.*
- [Single-slide presentation template, blank](#)
- [Single-slide presentation template with sample layout](#)

Additional tips you may find helpful
Use the tips below as guidelines for making the most of your poster presentation.
- *Less is more.* Be clear and concise with poster design and content. Overcrowding makes it difficult to read.
- Use fonts that are large enough to read at a distance.
- Include the title and name(s) of the presenter(s) in a larger, bolder font than the rest of the poster.
- Provide clear labels or headings for each section of your presentation.
- Remember contrast. Put light-colored fonts on dark backgrounds and dark-colored fonts on light backgrounds so viewers can see your text clearly.
- Imbed high-quality graphics and videos. (Don't use low resolution images or they will appear pixelated.)
- *Sound is not permitted* due to the open area in which posters are presented.
- To aid in networking, provide cards with your contact information that viewers can take away with them.

<mark>All FINAL poster PDFs (in person & virtual) must be submitted **[via this link](#)** by Friday, May 13.</mark>
<mark>**If you miss the deadline, your poster will <u>not</u> be available for viewing during the conference.** *(No exceptions)*</mark>

Questions? Email Ms. Beth Miller-Tipton at bmt@ufl.edu