

## Please read this important recap of details.

### **Meeting Location & Host Hotel:**

Coral Springs Marriott: 11775 Heron Bay Blvd, Coral Springs, FL 33076; PHONE: 954-753-5598;

Parking, guest room internet and access to the fitness center is FREE for GEER guests who used the group reservation link. Here's an <u>interactive map</u> to generate custom driving directions to the hotel.

#### **Tax Exempt Status Reminder:**

If you wish to be exempt from taxes on lodging, you must present a Florida sales tax exemption form at check in and pay with a government ID issued by the same organization listed on the form. Check with your host organization with questions about travel and tax exempt status.

#### **Program & Abstract Document Links:**

Final Program & Abstract Book
DETAILED PROGRAM AGENDA
DETAILED POSTER DIRECTORY

### **Conference Registration:**

We're open Monday, April 17 from 4–7pm and Tuesday-Thursday from 7:30am-5:00pm in the hotel conference wing. To be environmentally friendly, we no longer print abstract books and we're not giving out totes so bring one with you if you like to use one.

### Click Here to view a list of registered attendees.

#### PRE-CONFERENCE WORKSHOPS

Two workshops will be held 10am – 5pm on Monday, April 17 - Engaging Stakeholders and Carbon Cycling. A few seats are still available for a nominal fee of \$25. To enroll, call 352-294-3576 and ask for Kim Brand. She'll adjust your registration.

http://conference.ifas.ufl.edu/GEER2017/workshops.html

### **Sponsors:**

You can set up your displays from 4–7pm on Monday, April 17. If you arrive earlier in the day – check with us at registration. You may be able to set-up early. All displays must be removed by 9pm Thursday, April 20.

http://conference.ifas.ufl.edu/geer2017/sponsor\_display.html

### **ATTENTION Speakers:**

Please turn in your PowerPoint file no later than 24-hours prior to your talk at the AV Download Station next to registration. NOTE: If you are not arriving until the day of your talk, please email your PowerPoint file to Ms. Tessa Gray at: tgray@gopearsontechnology.com.

**CLICK HERE** to view **Presenter Instructions**.

#### **ATTENTION Poster Presenters:**

<u>Session One Move-in</u> is Monday, April 17, 4-7pm. <u>Session Two Move-in</u> is Wednesday, April 19, 12-1:20pm.

### Poster Display Instructions are posted <u>here</u>.

**ATTENTION:** During Tuesday PM & Thursday AM Poster Sessions, stand at your posters per the detailed instructions posted <u>here</u>.

This is the primary opportunity for attendees to meet with you and ask questions about your work, so please be available during the appointed time.

#### **MODERATORS & VOLUNTEERS:**

Remember to join us for the briefing meeting on Monday, April 17 at 5:15pm in the Ibis Room at the Marriott, so we can provide an overview of mics, equipment and important details. Please review Moderator Responsibilities

## **ATTENTION Licensed Engineers & Certified Professionals**

A Record of Attendance Log will be maintained at the Conference Registration Desk. Sign in and sign out each day to create a record verifying your daily attendance. After the conference, we will email you a "Certificate of Attendance" indicating the actual number of contact hours you accrued. CLICK HERE for more info.

# SPECIAL OPPORTUNITY - \$20 HEAD SHOTS

Tired of searching for a high resolution picture of yourself that can be used in print for interviews and bios? Our conference photographer, Alex Quijano of Ponte Vedra Beach, FL will be available during breaks and networking functions to take your picture and give you a professional head shot for just \$20 – cash or credit card. Want it retouched? It's just \$10 more.

### Some Portrait Do's and Don'ts from Alex:

- Don't wear very dark clothing.
- Do wear simple attire avoid busy prints.
- Don't wear shirts without sleeves
- For women, use just a touch of make-up (eyes and lips); small jewelry works best.

### **NETWORKING FUNCTIONS – MEET & CONNECT!**

Join us Monday from 5pm-7pm on Breeze's Terrace

at the hotel for an informal Welcome Networking Social. Ea

Welcome Networking Social. Early morning, mid-day and afternoon networking breaks will be held in the Poster & Sponsor Display Area.



A buffet lunch is provided Tuesday, Wednesday and Thursday, served in the poster hall, the restaurant and on the back patio (Breeze's Terrace). A

Vegan/Vegetarian Buffet Station will be set up during evening socials and daily lunches. For those attending a Monday workshop, the hotel is offering a lunch buffet special in the restaurant.

Consult the agenda for detailed times of all activities.

#### **Free Wireless Internet:**

Registration includes free wireless throughout the conference center. The password is: GEER2017

### **Communications Board:**

A board will be located in the ballroom foyer so you can post grant, internship and job opportunities or share news with colleagues. Looking to hire someone? Seeking a new position? Bring job postings or copies of your resume to share.

### Want to organize an impromptu meeting?

A small room that holds up to 22 people u-shape is blocked for impromptu meetings with colleagues and co-workers attending the conference. A sign-up sheet to reserve space is posted on the Message Board in the foyer. No audio visual equipment is provided.

## **WEATHER REPORT:**



It will be sunny and in the high 80's during the day, and cool and breezy in the evenings. Meeting rooms are usually chilly, so wear long pants, and bring a sweater or jacket if you get

cold easily. Here's the extended forecast:

https://weather.com/weather/tenday/I/USFL0559:1:US

## **PHOTOCOPYING**

If you plan to distribute copies of anything to conference participants, we recommend you bring a sufficient supply with you. We expect close to 500 attendees.

# **JOIN US ON SOCIAL MEDIA!**

FOLLOW US on Twitter @GEERConference and use the hashtag #GEER2017 when you tweet about us. Like us on Facebook to see GEER posts!

# Be sure to join us at the **Closing Keynote**

# Thursday, April 20, 2017 | 6:00pm - 7:00pm

We are excited to bring you a keynote presentation by best-selling author **Michael Grunwald**, a senior writer for <u>Politico Magazine</u> and the Editor-at-Large of POLITICO's new public policy site, <u>The Agenda</u>.

# Stay for a BOOK SIGNING and meet the author.

Both of the following books will be available at \$20 each (cash only please).

**The Swamp** - The Everglades, Florida, and the Politics of Paradise - New York Times Bestseller

**The New New Deal** - The Hidden Story of Change in the Obama Era - New York Times Bestseller

Last but not least... If you are commuting, please arrive at the hotel in time join us for breakfast, and to be seated before sessions begin at 8:30am.

Oh, and remember – poster session two is right after breakfast on Thursday from 8:30am – 10:15am so please arrive in time to fully participate.

See you next week in Coral Springs!

## **Conference Chair**



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### **Conference Coordinator**



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Follow me on Twitter: https://twitter.com/BMillerTipton