

# HOTEL INFORMATION 33<sup>rd</sup> Annual Florida Master Gardener Conference October 20-23, 2013 I Kissimmee, FL

Embassy Suites Orlando – Lake Buena Vista South

4955 Kyngs Heath Road Kissimmee, FL 34746 Phone: (407) 597-4000 FAX: (407) 597-4101

**Hotel Website** 

Hotel Amenities

Map and Directions

About Embassy Suites

**Accommodations** 

# **Welcome Florida Master Gardeners!**

# **ROOM RATE INFORMATION:**

The Embassy Suites Orlando – Lake Buena Vista South is offering participants of the 33<sup>rd</sup> Annual Florida Master Gardener Continued Training Conference, a very special rate of \$109.00 per night, with a two-night minimum required, (plus 12.5% state and local taxes), for up to 2 people in a room. Additional people will be \$10 each per night. The group rate will be honored three days prior and three days following the conference dates, based on availability. To receive this rate, you must specify you are attending the Florida Master Gardener Conference - Group Code (FMG).

# FREE Amenities Included in Master Gardener Attendee Guest Room Rate:

- Complimentary high-speed wireless internet in the common areas of the hotel [Guest room charge is \$9.95/day]
- Self-Parking.
- A daily Complimentary cooked-to-order breakfast served in the dining room and a complimentary nightly manager's reception is included in the sleeping room rate.
- A luggage storage area will be provided for guests on Wednesday for checking out.



#### **SPECIAL HOTEL INSTRUCTIONS:**

- o The rate being offered to Master Gardener attendees is exclusive and may not be used in conjunction with any advertised or unadvertised promotional specials existing or yet unreleased.
- Reservations must be made by Friday, September 20, 2013 in order to receive this group rate. Please be aware the block of rooms may fill before the deadline, so we urge you to make your reservation as soon as possible. After September 20, the discounted rate is not guaranteed on possible remaining rooms. Please call the Hotel reservations direct line at (407) 597-4000 and identify yourself as a participant of the 33<sup>rd</sup> Annual Florida Master Gardener Continued Training Conference to receive the reduced rates.
- If you are rooming with multiple people, please include all names in the hotel reservation.
- This is a discounted group rate and is net, <u>non-commissionable</u>.
- Florida Government participants: To receive tax exempt status, payment must be made in the form of a government issued check or credit card and be accompanied by a Florida sales tax exemption certificate presented at check-in.
- The hotel **check-in time is 3:00pm and check out is 11:00am.** Early check-in will be accommodated if suites are available. Guest Services will provide luggage storage.

#### **RESERVATION DEADLINE:**

To be assured you receive the DISCOUNTED GROUP RATE, reservations must be made by <u>Friday, September 20</u>, <u>2013</u>. Please be aware our block of rooms may also fill before the deadline, so we urge you to make your reservation as soon as possible.

IMPORTANT NOTE: After September 20, the discounted rate <u>may no longer be available</u> and the hotel's prevailing hotel rates would apply.

#### **GUARANTEED RESERVATIONS:**

All reservations must be guaranteed with a major credit card. Cancellations within 72 hours of arrival will be charged one night's room & tax, including no-shows.

# **Customary Fees for Hotel Staff:**

- Baggage handling \$5.00 per room, each way
- Housekeeping \$3.00 per room, per day
- Room Deliveries \$3.00 per room

# **PARKING INSTRUCTIONS:**

As an Attendee of Master Gardener Conference, there is FREE Self-Parking.