

PARKING INSTRUCTIONS FOR CEER OVERNIGHT GUESTS

Hilton Riverside Hotel – New Orleans, LA

Parking can be a bit confusing for first time guests of the Hilton Riverside. The following instructions should help you prepare for a smooth arrival.

PARKING: Pull into the front main entrance circle drive of the hotel. It is easiest to park first before checking in at the Front Desk. If you don't want to walk/carry your luggage from the parking garage into the hotel, a bellman is happy to store it for you while you park your car. Upon entering the parking garage, press the button to enter the guard gate and a ticket will pop out with a time stamp on it. **Take that ticket with you to the front desk when you check in and give it to the desk clerk.** The clerk will then give you a plastic IN & OUT CARD that works in the parking gate machine. You will swipe this IN & OUT card in the machine located at the exit giving you in and out access to the garage. NOTE: There is no parking attendant.

BILLING: You will be charged the special, negotiated CEER parking rate of \$10/day + tax automatically on a computerized overnight schedule. The charge will appear on your guest room folio, and will be included as part of your lodging receipt total to assist with reimbursement by your organization. This is a negotiated, contracted benefit, so if anyone at the Hilton Riverside tries to charge you their standard rate of \$36/day +tax, ask to speak with a manager, or ask for Lisa Pedone (*pronounced* Pedonie).

COMMUTERS: Parking for commuters or those staying at other hotels is the standard rate of \$36.00/day + tax.

IMPORTANT REMINDER: If you are staying at the Hilton Riverside but did not book within the CEER guest room block as directed, you are not eligible to receive any of the negotiated CEER benefits, including free wireless in your guest room, free access to the fitness center or \$10/day parking. Sorry. No exceptions.