

ACES 2016 Meeting Site & Hotel Information

Hyatt Regency Jacksonville Riverfront

225 E Coastline Drive
Jacksonville, FL 32202 USA
PH: 904-588-1234
FAX: 904-633-9988

ACES 2016 will be hosted at the Hyatt Regency Jacksonville Riverfront on the beautiful St. Johns River in the heart of downtown Jacksonville. The Hyatt is located approximately 25 minutes from Jacksonville International Airport, and within walking distance to several restaurants and shops. With newly renovated guest rooms, modern amenities, a four-mile river walk outside the hotel front door, a complimentary shuttle, and a nearby water taxi stop, the Hyatt offers the utmost in comfort and convenience.

Special Group Rate Information

The Hyatt Regency Jacksonville Riverfront is pleased to offer the following special group rates to ACES 2016 participants:

- **Non-Federal Government-Employed Attendees:** \$138 per night plus applicable taxes (currently 14%) for single or double occupancy in standard rooms.
- **Federal Government-Employed Attendees:** Prevailing Federal Per Diem rate, currently \$89 per night plus applicable taxes (currently 14%) for single or double occupancy in standard rooms.

Important Notes for Federal Employees:

- You will be required to present your federal government-issued identification at hotel check-in.
- Contractors do not qualify for the federal government rate.
- There are a limited number of rooms being offered at this rate, so be sure to book early if you require Federal Per Diem.

These discounted rates will be available three days prior to and three days following the conference dates. Both rates include complimentary access to the hotel's fitness center.

Reservation Instructions

Group Reservation Cut-Off Date: Tuesday, November 1, 2016

Federal Government Rate: **\$89** | Non-Federal Government Rate: **\$138**

Reservations received after **Tuesday, November 1st** will be accepted based on availability at the group rates. Since availability cannot be guaranteed, we encourage you to make your hotel reservation as soon as possible.

To make your reservation ONLINE: Access the conference [booking website](#). Select the "Government Block" option from the dropdown menu if you are a government employee, and select the "Attendee" option if you are not.

To make your reservation BY PHONE: Call Hyatt Reservations at 888-421-1442 and identify yourself as an **ACES 2016** participant to receive the group rate. Be sure to mention if you are a government employee to receive the Federal Per Diem rate.

All reservations must be guaranteed with a major credit card. Cancellation of individual reservations within 24 hours of arrival will be charged one night's room & tax.

Participants seeking tax-exempt status must present a Florida sales tax exemption certificate and government-issued ID at hotel check-in. Payment must be made in the form of a government-issued credit card or check, not a personal credit card, in order to qualify for tax exemption. For further questions, contact the travel manager in your department.

Parking

The Hyatt is pleased to offer complimentary self-parking for ACES 2016 conference attendees. [Click here](#) for more parking information.

Internet Access

Complimentary wireless Internet access will be available in ACES attendee guest rooms, the meeting space, the hotel lobby, and public and lounge areas.

Check-in Time: 3:00pm | Check-out Time: 12:00noon

Suggested Customary Gratuities for Hotel Staff

- Baggage Handling \$5.00 per room, each way
- Housekeeping \$3.00 per room, per day
- Room Deliveries: \$3.00 per room

No portorage or maid gratuities will be included or automatically charged to your room; both are at your discretion.